



# **RIVER DOON DISTRICT** **SALMON FISHERY BOARD**

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## **MINUTES**

of

### **Meeting of River Doon District Salmon Fishery Board**

**Friday 3 December 2021 at 4pm,**

**Western House Hotel, Ayr**

#### **1. Present:**

<u>Name:</u>	<u>Organisation (Position):</u>
Alan Macdonald	Doonside Estate (Chairman)
Iain K Clark	Clerk to the Board
Stuart Brabbs	Ayrshire Rivers Trust
Mark Colman (proxy)	Smithston Fishing Club
David Cosh	Doonfoot Fishings
Lawrence Dalgleish	Rozelle
Martin Donachy	Woodlands
Carlos Van Heddegem	Holms Fishing
Peter Kennerley	Auchendrane House

#### **2. Apologies**

Mark Colman attended as proxy for Iain Campbell, who had intimated an apology, due to being overseas.

#### **3. Approval of Minutes of the Last Meeting**

Following some minor corrections, approval of the Minutes of the last meeting on 29 June 2021 was proposed by David Cosh and seconded by Peter Kennerley; and with no opposing motion, the Minutes were approved.

#### **4. Matters Arising from Previous Meeting**

##### **(a) Catch & Release**

Concerns were raised that some anglers were not practising catch and release. The Board unanimously reiterated that it placed emphasis on the fact that it is now strongly urging Anglers to adopt a 100% catch-and-release culture and never to kill any salmon, with the key aim being to conserve our fish stocks for now and the future, as was included within the Revised Code of Practice agreed 29 June 2021.

##### **(b) Further Revisals to Code of Practice**

The Board discussed and agreed to make further changes to the Code of Practice relating to the recommendation to anglers to use barbless hooks; one single treble

hooks on spinning lures; the preference not to use worms, live bait, shrimps or similar to fish for salmon; and, where worms are used, to use circle hooks. It was agreed the Clerk would liaise with Stuart Brabbs of Ayrshire Rivers Trust (ART) to finalise the technical wording, before issuing with letters to all Riparian Owners.

## **5. Report from Ayrshire Rivers Trust (“ART”)**

A Report which had been prepared and circulated prior to the meeting was presented by Stuart Brabbs of ART. The key points noted were:

### Electrofishing

ART have now completed 10 years of electro-fishing surveys (2 lifecycles) and from analysis of the data, the results appear to indicate that productivity in the upper river is reasonably consistent and the lower to mid river sites have improved slightly (with 6 sites identified showing an improvement). Further analysis will be carried out regarding 3 sites upstream of Dalrymple to Patna, where there is some unexplained deterioration

### Cummock Water, Dalmellington

ART, accompanied by Lawrence Dagleish, returned to the Cummock Burn in order to move the large boulder from the top of the falls near Pennyvennie Farm, which they had observed in early summer. They were able to successfully split and remove a large section, but were unable to remove the entire boulder.

Access to the upper burn was improved and ART consider the depth below the falls to be adequate to allow migrating salmon and trout an effective route over the eased obstacle. ART will monitor this as spawning approaches and next year with electrofishing to see if natural recruitment takes place upstream. It is highly likely that migration over the falls will remain flow dependent but perhaps the most limiting factor will be the number of fish attempting to migrate this far up the burn.

### Loch Doon Fish Pass

ART indicated that they are unhappy with the current operation of the fish pass, the quality of the fish pass, the escape of smolts from the loch, the lack of coordination and monitoring at Loch Doon dam and the fish pass and SEPA's determination of the water body. Drax are responsible for the safe operation of the fish pass at Loch Doon Dam. They also provide a statutory compensation flow through the dam. Combined these flows are set at 45million galls per day and designed to safeguard fish, ecology, angling and riparian interests.

Last year, during a shut down of the fish pass for routine maintenance, two salmon died in the ladder. ART were not informed of this work until after the event, so they were not on hand to remove stranded fish. On 13 October 2021 ART was notified of a dead fish found in the fish pass while changing draw down gates.

ART have raised concerns with SEPA and will continue to do so. They have also highlighted SEPA's failure to tackle downstream migration through the dam and the ever-declining Artic Char population for which SNH designated the Loch a SSSI. ART will continue to monitor and liaise with SEPA.

### Beaver Introductions

While ART successfully deterred the recent proposal to introduce beavers to the Doon catchment area, it is apparent from recent Parliamentary questions and answers on the

subject of beaver translocations appears to encourage future applications for this type of approach across Scotland.

Due to the lack of spawning tributaries in the catchment and the potential consequences that beaver dams may have on access by migrating salmonids to these important areas, ART advised the Board to be vigilant to be in a position to respond to any unsuitable proposals in future.

#### Red Vent / Red Skin disease

Throughout the summer, a few salmon were reported suffering from red vent or red skin disease. Others were seen moribund in the river and covered with fungus. Elevated water temperatures and low water levels contribute to these problems, stressing weak or ailing fish and possibly leading to their deaths. Vigilance and early warnings can help ART take appropriate action, including reporting to the fish health inspector from Aberdeen, as appropriate.

#### Fishery Management Plan

Scottish Government have yet to publish the Pressures Mapping Tool to which ART contributed; and when received the FMP will be further revised.

#### Scotland's Angling National Development Strategy ("SANDS")

The SANDS steering group met again in November and Ian Robertson (Countryside Learning Scotland) agreed to seek funding from Scottish Government sources to allow action and strategic approaches to be implemented.

#### Invasive Species Control

##### *Himalayan Balsam*

ART provided 2 seasonal members of staff for several days over two visits to the upper catchment to pull Himalayan Balsam on the Muck Water. This plant continues to spread and despite best efforts, the nature of the habitat where it is found (wetland carr – a flooded woodland habitat) makes it extremely difficult to eradicate. ART encourage owners to work with anglers to pull as many plants as they can when visiting their beats to ensure this plant is kept in check.

##### *Giant Hogweed*

The few areas where Giant Hogweed is present were again sprayed this year. It was appreciated that Monkwood Estate appeared to have already sprayed these plants by the time ART staff visited. If any of this plant is discovered, people should contact ART, who will deal appropriately, as it is a dangerous plant. The Clerk is to circulate again the previous leaflets and information on invasive species to owners and clubs

#### Pylon Route Monitoring and restoration

Pollution from the D Route has not been observed or reported for some time. The N Route has been dismantled and completed without any obvious detriment. ART continues to monitor and will finalise their assessment of impacts (if any) next year, once the work is completed.

## Wind Farms

ART were consulted in the scoping stage of the Knockippen Wind Farm near Patna. This lies on the hill opposite Patna and the former opencast area known as Dunston Hill. It has potential to impact on several watercourses running to the Doon including the Drumgrange, Dunaskin and Polnessan Burns. ART has responded and will make mitigation suggestions designed to benefit these watercourses where suitable improvements can be made.

South Kyle windfarm continues and ART are monitoring impacts and expect this will continue for another 2 years.

A further scoping response for Scienteuch Wind Farm, near Patna has been submitted.

## Maybole By-Pass

The results of a fish rescue performed by third party contractors on the Brockloch Burn are awaited. While ART do not have access to the site currently, it has been noted that mobilised downstream sediment movement has been reduced in the last year. ART will monitor to see whether mobile sediment levels change once the Maybole bypass opens and contractors leave the site. They suspect intensive agriculture beside the Brockloch Burn upstream of Laigh Grange may be responsible and will monitor during 2022.

## Scottish Woodlands near Patna

A mixed woodland has been planted upstream of Patna on the left bank of the river and Glenside Hill. ART were unaware of any consultation for this and when they visited in 2021, the Kiers Burn ford had been modified and a culvert installed. Unfortunately, while a culvert may be a better solution than a ford, the work was poorly executed and destroyed fish spawning habitat and survey sites. No fish rescue was performed. ART raised this matter with Scottish Woodlands, but the damage has been done and whilst a relatively minor incident, recovery will take some years and it was clearly indicated that we expect better from all contractors when working in and around water.

## Brockloch Road Culvert

The road culvert under the B742 has again been cleared prior to the spawning migration, which is frequently blocked by debris washed downstream. Annual clearing is undertaken by ART, believed to be responsible for the increased salmon fry and parr numbers in this burn.

Once blocked, sediment builds up upstream of the culvert, which impacts trout and salmon spawning habitat. This supports the need for further investigation on where the sediment arises within the sub catchment. Ayrshire Roads Alliance will be asked to maintain free passage through this culvert and to replace it with a single pipe design as soon as practicable. ART see both requests as unlikely to materialise in the near future.

The landowner immediately upstream of the culvert has erected scare fencing following repeated complaints to SEPA by ART over the condition of the habitat and excessive livestock poaching. The river banks are recovering.

## Introgression Monitoring

Introgression monitoring was delivered by ART in 2021 and to date, results indicate that no hybridisation between farmed and wild salmon has been found within the Doon catchment. This is good news.

## National Electrofishing Programme for Scotland (“NEPS”)

ART delivered NEPS surveys for Scottish Government this year and the results will feed into the conservation measures assessments. We support these approaches and believe they currently reflect the stock status reasonably accurately.

### **6. Report from Clerk to the Board**

#### Correspondence/Actions Since Previous Meeting

- (1) 5 July 2021 - Response for the Board to the SEPA Consultation on Scottish Salmon Company Limited: North Arran CAR submitted with the usual assistance of Stuart Brabbs, ART
- (2) 20 July 2021 - Letters were sent to the Riparian Owners as agreed, with the Revised Code of Practice and associated documents
- (3) Correspondence, supported by Stuart Brabbs, ART, with SEPA resulted in Freshets – mid-July 2021, end of July 2021 and mid-October 2021
- (4) 31 July 2021 - Response for the Board to the Scottish Government Consultation on Fish farm Containment Code of Practice (combined efforts from David Cosh, Stuart Brabbs, ART and Clerk to the Board)
- (5) Correspondence with Ayrshire Valuation Joint Board to obtain Valuation Roll Extract (updated to 1 April 2021)
- (6) Various correspondence with former Clerk and Secretary to the Clerk regarding outstanding Assessments, transfer of funds, updating records etc.
- (7) Receipt of funds from Frazer Coogans, review of financial position and payment of various bills (see Financial section below)
- (8) 3 November 2021 – endorsed Objection by FMS to to Scottish Ministers by Fisheries Management Scotland to the CAR licence Application made by Dawnfresh Limited re Little Cumbræ
- (9) 16 November 2021 - Notification by Galloway Hydros of works on 17 and 22 November 2021 to Loch Doon Dam
- (10) 19 November 2021 – Letter to Riparian Owners with Annual Catch Return Sheet
- (11) Preparation of a detailed spreadsheet containing contact details of various riparian owners/tenants and in order to work out the outstanding Assessments and send reminders.
- (12) Analysis of previous Assessments Rates and Proposed Rates for 2021/2022.

## Financial

**Transferred from the Account of Frazer Coogans Solicitors 03.09.21 £12,911.51**

### **Expenditure on behalf of the Board:**

Information Commissioner's Office – Annual Registration Fee	-£40.00
Ayrshire Rivers Trust - Annual Affiliation Fee 2021	-£6,218.36
Fisheries Management Scotland – Annual Membership Subs 2021-22	-£654.00
Interim Fee to Gilson Gray LLP – Clerk to the Board Services	<u>-£2,376.00</u>
<b>Current Credit Balance held</b>	<b>£3,623.15</b>

### **Anticipated Expenditure to 31 December 2021:**

Azets – Annual Accountancy Charges	£420.00
CE Project Management – Web Hosting	£0.00
HMRC – Corporation Tax	£30.00
Balance of Fee to Gilson Gray LLP – Clerk to the Board Services (pro rata)	<u>£621.00</u>
<b>Total Estimated Anticipated Expenditure for balance of 2021/2022</b>	<b>£1,071.00</b>
<b>Estimated Remaining Credit Balance without further income</b>	<b>£2,552.15</b>

## **7. Update re Outstanding Assessments**

### Enquiries Made

It is apparent, after extensive review of the various documents handed over from the former Clerk and secretary at April 2021, that the annotated copy of the Valuation Roll Extract to April 2020 (12 pages) was inaccurate. Following obtaining an updated Extract Valuation Roll to April 2021 (17 pages), subsequently obtained from the Senior Valuer at Ayrshire Valuation Joint Board, and various additional discussions and correspondence with the former Clerk and his secretary; and latterly with the Senior Valuer at Ayrshire Valuation Joint Board, we now have a more updated Assessment List spreadsheet which will be used going forward as both a mailing list and also to track payments and outstanding Assessments due.

Having discussed matters with the Senior Valuer at Ayrshire Valuation Joint Board (“AVJB”) it is apparent that the current Valuation Roll dates back to 1 April 2017 and will not be subject to general revaluation (following postponement by 1 year by Government) until 1 April 2023. In the 6 months leading up to the Board will be asked whether they require a revaluation to take place. Assuming the Board agrees (and standing that the Valuation Roll by that stage will be 6 years out of date, that is highly likely), questionnaires will be sent out to all Proprietors/Tenants by the AVJB and information gathered, in order that re-valuation is carried out.

The likelihood is that the Revaluation process would take some months to complete, before being issued around April/May 2023. Any proprietors unhappy with the Revised Valuations will be entitled to submit Appeals to the AVJB.

It is apparent there have not been updates to the Roll for probably two or three years, as so many of the records are out of date - both relating to Riparian Owners (Proprietors) and Tenants. The Clerk is endeavouring to clarify the position, as it is important that the Board's Assessment List and the Valuation Roll are both fully updated to accurately reflect the position 'on the ground' as regards Proprietors and Tenants. He has spoken with the Senior Valuer and agreed that, once we have (as best we can) finalized the up to date information with the aid of the Reminders, Catch Returns and fresh Assessments to be issued, he will send the up to date information for inclusion in the Extract of the Valuation Roll which will be issued in April 2022.

### Outstanding Assessments

When Assessments were previously issued, a generic template was used together with a list. However, unfortunately copies of the Assessments themselves were not retained. This has complicated sending reminders and potential debt recovery steps against persistent non- payers. The Clerk has been trying to clarify any issues with the former Clerk's secretary and from other sources, including Annual Catch Returns.

A detailed Report of the individual Outstanding Assessments (as best can be ascertained at present) was made. The Summary of the Outstanding Assessments at 3 December 2021 was as follows:

Year	2018/2019	2019/2020	2020/2021	Totals	%
<b>Reasonable prospects of recovery</b>	£119.00	£1,688.75	£627.00	£2,434.75	37%
<b>Possible issues with recovery</b>	£490.00	£2,185.00	£1,530.75	£4,204.75	63%
<b>Total</b>	£609.00	£3,873.75	£2,157.75	£6,640.50	

### Proposed Next Steps

With matters being clarified as noted above, a series of Reminder letters/emails will be sent to those whose Assessment Payments are in arrears; together with liaising with some of the Angling Clubs, the secretary to the former Clerk and Senior Valuer at AVJB. It was agreed that, if Debt Recovery Proceedings required to be pursued, it was the Owners who ultimately bear responsibility for the non-payment of their Tenants.

The Board approved the next steps recommended by the Clerk and thanked him for the apparent efforts being made to bring matters up to date, especially following the disruption caused to recovery efforts by furlough of personnel / COVID-19 constraints.

## **8. Report re Proposed Assessment Rates for 2021/2022**

The Clerk presented a detailed report with analysis of previous Assessment Rates for the past 11 years from 2010/2011 and the previous reasoning for setting those Rates (insofar as could be ascertained).

In particular, the previous reasoning of the Board for the last 3 years was as follows:

<u>Year</u>	<u>Rate</u>	<u>Comment/Reasoning</u>
2018/2019	35p	This was considered to be a realistic rate
2019/2020	25p	Reduced by 10p from previous year, due to falling salmon catches and other salmon fishing issues

2020/2021            15p    Due to the fact that COVID-19 caused problems for everyone, including the fishing community, with lockdown, falling catch numbers, lack of fishing effort and the fact that some clubs have been struggling, the Board decided, for one year only, to set the Assessment Rate at a much reduced rate of 15 pence (10p lower than last year, 20p lower than the year before). Notices were not issued until 15 December 2021 because of COVID-19 issues.

The Clerk gave a detailed report of the Estimated Regular Annual Expenditure, based on previous such expenditure (a sum of £11,381.36) and explained the Board required to have sufficient funds to cover any additional expenditure and some reserves to provide for contingencies (e.g. previous expenditure on fencing etc) and in order to meet the longer term aspects of work undertaken by the Board. In due course, dependent on the resources available, ART would bring forward the ongoing programme of work.

A discussion followed amongst the Members, including noting that, of all the Ayrshire rivers, the River Doon DSFB previously set at the lowest level (e.g. it was understood the rate fixed by the River Girvan DSFB was 70p/£ of the Assessment Value fixed by AVJB, when the River Doon DSFB set the rates as noted above).

After further discussion, a consensus was reached by the Board to fix the rate at 30p/£, which, based on current expenditure levels would provide an annual reserve of approximately £7,000, which was considered to be the minimum level which should be fixed at this time.

It was noted that, due to the issues highlighted above, like last year, the Assessment Notices would be going out mid-December 2021, i.e. after the salmon fishing season had closed. This is not considered ideal, as the Assessments are issued for the year 1 April to 31 March, in accordance with the Valuation of Riparian rights by AVJB.

In future, the intention, any COVID restraints permitting, would be for the Fishing Assessment Rate to be fixed by the Board no later than February/March each year, so that this could be published at the Annual Meeting of Qualified Proprietors and Annual Public Meeting each year, with the Assessment Notices themselves being issued in around April/May each year, dependent on when the updated Excerpt of the Valuation Roll was received from the Senior Valuer at AVJB.

## **9. Annual Catch Returns**

David Cosh has collated and prepared Annual Catch Returns each year for the past few years. Prior to that, Stuart Brabbs of ART had undertaken this work. David had prepared a Report Annually for FMS. The Clerk circulated a version of the spreadsheet originally prepared by David Cosh, duly updated, which shows the Annual Catch Returns Reported from 2010 to present date. Since 2016, this has included a breakdown between salmon (killed and released) and sea trout. From that, trends can be identified and considered, to inform future actions.

It was agreed a simplified Catch Return Report is to be sent by the Clerk to Riparian Owners and Tenants, to aid their submission to David Cosh, as Recorder on behalf of the Board. This is a statutory requirement, in addition to the requirement for each of the owners to submit an Annual Catch Return in the form required by Marine Scotland.

It was agreed that David Cosh, Stuart Brabbs (who previously collated Annual Catch Returns) and the Clerk would liaise to maintain a central record, which will, in due course be tabled before the Board and then shared with the general public through the Board's website. It will also be included in the Annual Report (see below).



## 10. Good Governance re District Salmon Fisheries Boards

As part of taking over the role of Clerk to the Board, the new Clerk has been reviewing existing arrangements, particularly related to arrangements for meetings etc, especially due to the disruption caused by COVID-19 over the last years. In particular, the Annual Meetings for 2020 and 2021 were postponed to April 2023.

The Clerk presented a detailed Report to the Board of the requirements to be met in respect of Good Governance, with Proposed Next Steps, all of which were approved by the Board, as follows (any specific actions in respect of each being noted thereafter):

- (1) Draft Annual Report and Draft Audited Statement of Accounts (to y/e 31 December) to be prepared by 14 February each year – the Clerk has been liaising with Azets, the Board's Accountants, who had prepared the Annual Accounts to 31 December 2019, still yet to be formally approved, as the Annual Meeting did not take place in April 2020, due to COVID-19 issues. The Accounts to December 2020 had been instructed by the previous Clerk and the Clerk is liaising with them to get an updated draft (final documentation required before can be completed).
- (2) Board Meeting to take place in February or March each year (not later than the same date as Annual Meeting of Qualified Proprietors) to approve Draft Annual Report and Draft Audited Statement of Accounts and make a decision on the Assessment Rate for the new Year – as noted above, by fixing the Assessment Rate earlier in the year, this will allow the various Owners, Tenants, and Angling Clubs etc as much advance notice as possible, before the Assessments themselves are issued in April/May each year. This is because the Assessment Rate is not fixed to reflect the past catches in the year, but to reflect the appropriate value to cover the work being done and to be done by the Board and the expenditure required. The Assessment Rate for 2022/2023 will therefore be put on the Agenda for the next Board Meeting in February 2022.
- (3) Draft Complaints Procedure consistent with Guidance to be prepared by the Clerk to the Board for approval by the Board at its next Board Meeting (suggested for February 2022); and published and issued thereafter in advance of Annual Meeting of Proprietors in March 2022.
- (4) A Register and Procedures for the Declaration of Board Members' Relevant Financial Interests to be prepared by the Clerk to the Board for approval by the Board and completion by Board Members at its next Board Meeting (suggested for February 2022); and published and issued thereafter in advance of Annual Meeting of Proprietors in March 2022.
- (5) Calling Notices for Annual Meeting of Qualified Proprietors to be issued no later than 7 March each year.
- (6) Annual Meeting of Qualified Proprietors to be held by 31 March each year to consider and approve Draft Annual Report and Draft Audited Statement of Accounts – for the Annual Report. Martin Donachy offered to assist and to liaise with the Clerk and Chairman in the preparation of the Annual Report. The general areas of responsibility for drafting were noted as follows:

<i>Chairman</i>	- <i>Chairman's Report</i>
<i>The Clerk</i>	- <i>Clerk's Report</i>
	- <i>Annual Audited Accounts (from Azets, Accountants)</i>
	- <i>Copy of latest Code of Practice</i>
	- <i>Corporate Governance Documentation</i>

*(with input from Martin Donachy and Peter Kennerley)*  
David Cosh - Annual Catch Returns  
*(with input from Stuart Brabbs and the Clerk)*  
Stuart Brabbs - Scientific Report from Ayrshire Rivers Trust

- (7) Calling Notices for Annual Public Meeting to be issued no later than 7 April each year, enclosing Finalised Annual Report and Finalised Audited Statement of Accounts.
- (8) Annual Public Meeting to be held by 30 April each year.
- (9) Annual Assessment Notices to be issued during April/May each year.
- (10) Calling Notices for Triennial Meeting of Qualified Proprietors to elect new Board to be issued no later than 7 April 2023 (and every 3 years thereafter).
- (11) Triennial Meeting of Qualified Proprietors to elect new Board to take place no later than 30 April 2023 (and every 3 years thereafter).

## **11. Any Other Business**

### Website

To assist with actioning the various intimations, and publication of various documents (including the Minutes) on the Board's website (to meet Good Governance requirements for the Board), the Board agreed that Stuart Brabbs will provide the website login details to the Clerk; and, if necessary, the contact details of those who host the website and have assisted in website development.

The Clerk will then bring the website up to date and publish the Revised Code of Practice, Approved Minutes, Corporate Governance documents (when finalised) and Notices for meetings through the website.

### Water Bailiffs

The members discussed the existing arrangements and that it was acknowledged warrants had previously been issued and would be coming up for renewal. There are a number of aspects requiring further discussion, including encouraging volunteers, training, equipment, certificates, level of coverage, and general approach to be taken to enforcement on the river. It was agreed a Sub-Committee of the Board would meet consisting of the Clerk, Carlos Van Heddegem, Martin Donachy and Stuart Brabbs and report to the next meeting of the full Board with Recommendations.

### Annual Bird Cull to Address Predation

The Chairman holds the annual License issued by NatureScot (formerly known as Scottish Natural Heritage) on behalf of the Board for 9 goosanders, 3 mergansers and 2 cormorants. The Board agreed there should be a coordinated approach in relation to a bird count and cull. The Chairman will select a particular date, liaising between the various owners, and liaise with the Clerk to send a suitable letter to all Owners and coordinate the cull in the New Year.

## Noise and Nuisance

Correspondence had previously been sent to a number of South Ayrshire Councillors. Replies were received from 5 Councillors (3 SNPs and 2 Conservatives). Councillor Siobhain Brown took it further. Arrangements were made with two people going out to address issues and Iain Campbell also previously liaised with Police Scotland locally (as per the previous meetings of the Board). It was agreed the Clerk would circulate the contact details of the local police as part of the correspondence being sent to Riparian Owners and Tenants.

## River Gradings for the 2022 Salmon Fishing Season

There was a general discussion about the grading of the River Doon as Category 2, as it has been for the previous 3 seasons. Some Board members expressed concerns that some anglers may perceive that this grading means that it is acceptable to kill salmon.

The Board agreed they wanted to reiterate what was state in the revised Code of Practice issued earlier this year, as follows:

*“The Board strongly urges Anglers to adopt a 100% catch-and-release culture throughout the season, to support conservation measures in the wild stock of salmon in our river. Therefore, we are asking Anglers not to kill ANY salmon or grilse.”*

The Clerk was asked to reiterate this when issuing the further Revised Code of Practice with the Assessment Notices and other documentation, as noted above.

## **12. Dates of Next Meetings**

The dates of next meetings were generally discussed and the Clerk would circulate proposed dates (now clarified as follows):

Board Meeting: Thursday 17 February 2022 at 4pm

Annual Meeting of Qualified Proprietors: Thursday 31 March 2022 at 7:30pm

Annual Public Meeting: Thursday 28 April 2022 at 7:30pm

Formal Notices will be issued and published on the Board’s website in due course.

The Chairman thanked the Clerk for the significant efforts over the last few weeks.

The meeting concluded at 17:45

## **BOARD PACK FOR MEETING**

### Agenda for Board Meeting 3 December 2021

1. Draft Minutes of Board Meeting of 29 June 2021
2. Ayrshire Rivers Trust - Biologists Report Doon - December 2021
3. Report from Clerk to the Board – December 2021
4. Summary Update re Assessments at 1 December 2021
5. Detailed Spreadsheet re Outstanding Assessments at 1 December 2021
6. Report re Proposed Assessment Rates for 2021/2022
7. Catch Returns for River Doon 2016 to 2021 as at 1 December 2021
8. Good Governance Documents re District Salmon Fisheries Boards
  - a. FMS Members Update September 2021
  - b. Marine Scotland Guidance-DSFB-Good-Governance-Guidance - August 2013
  - c. FMS Guidance-Checklist-for-compliance-with-the-2013-Act 20.04.14
  - d. FMS Guidance-Briefing-note-on-s46D-Complaints-Procedure 26.04.17
  - e. FMS Guidance-Briefing-note-on-s46E-Members-Interests 26.04.17
  - f. FMS Guidance-Briefing-note-on-s46B-C-Meetings 26.04.17
  - g. FMS Guidance-Briefing-note-on-s46A-Annual-Report 26.04.17
  - h. FMS Guidance-Briefing-note-on-Audited-Accounts 26.04.17
  - i. Fishlegal-advice-note-on-dsfb-public-meetings-and-guidance-note-on-triennial-elections 23.04.20
  - j. COVID-19-ScotGov-Letter-to-FMS-re-DSFB-good-governance-arrangements 18.08.20